The Cub Comeback!
Chamberlain School District 7-1

Summer 2020
#SDCubs #CubNation #WeAreCubNation
Go Cubs!
Greetings from the Chamberlain School District,

It is hard to believe that we are quickly approaching the start of the 2020-2021 school year. This means that we need to be seriously thinking about our “Back to School” plan to keep our students and staff safe amidst the ongoing CORONA Virus pandemic. The most important message for the community is that we are committed to starting school in person at each attendance center on August 19th.

Enclosed in this document, you will find the details that will help ensure a successful start to the school year. These include:

- Masking and Social Distance Guidelines which will avoid the spread of any virus and give us the best chance at uninterrupted instruction throughout the school year.
- Transportation guidelines that explain the necessary precautions we are asking students to take if they choose to use the public-school transportation.
- Procedures and protocols for continued cleaning and sanitation both during the school day and after contact hours.
- Procedures for parental prechecks for students each morning.
- Plans to quickly and seamlessly transition to distance learning in the event of a short-term school closure.
  - This plan includes the incorporation of 1:1 technology at each building along with working to address “connectivity” to the internet for families.

In addition to planning for in person instruction and continued academic rigor in the midst of a short or long-term closure, the Chamberlain School District is also working on plans for continued activity participation, contingency plans if staff or students should become quarantined, a nutrition plan that gives students a chance to enjoy meals while keeping them safe, and plans for families that are not ready to return to in-person learning.

There are no doubt countless questions about what school will look like this fall. We are working to address all possibilities through rigorous planning and preparation. Understand that all of our planning has been based off of guidelines and recommendations from CDC, South Dakota Department of Health, and the American Academy of Pediatrics. The school district will remain flexible to accommodate for changing guidance. If you have any questions, please don’t hesitate to contact me at 605-234-4477 or justin.zajic@k12.sd.us

Sincerely,

Dr. Justin Zajic
Superintendent
Chamberlain School District
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Guiding Questions for Fall Planning

- How can we effectively serve Chamberlain Public School students educationally regardless of the modality and circumstances in which we are asked to serve them?

- Do school calendars, start times, or days of operation need to change in order to serve students within the guidelines to operate our schools safely?

- What school operations do we need to be prepared to alter on short notice as public health guidance changes when students and staff are on campus?

- How do we get students to campus and concurrently honor public health guidelines such as social distancing?

- How can we meet social distancing guidelines and still operate with some or all students on the Chamberlain Public Schools campus?

- How do we protect students in high risk categories when school is in session on campus and still deliver high quality instruction to them?

- How do we safely deliver an extracurricular program for sports, fine arts, and other co-curricular experiences?

- How do we protect staff in high risk categories when school is in session on campus and still operate a school effectively?

- What safety measures need to be in place when we resume in-person instruction in the fall (e.g., gating)?

- How do we improve the quality of the remote learning experience for students and staff should an extended school closure be needed again in the 20-21 school year?

- What supplies and other resources do we need to acquire proactively in order to ensure we can carry out any on-campus plans next fall?

- What steps can we take to promote best practices for personal hygiene for students, staff, and families?

- How can we meet the communication needs of Chamberlain Public Schools stakeholders (families, students & staff) in a systematic way so that our efforts are not overwhelming and yet sufficient to explain the “what,” “why,” and “how” any plans we make and implement?

- How will we respond if someone that has been in a Chamberlain Public Schools building and has interacted with students and staff tests positive for COVID-19?

- How do we handle students that are unable to report to campus because they have been recommended for self-quarantine?

- How should Chamberlain Public Schools begin the 2020-2021 school year (instructionally and operationally)?
COVID 19 FAQs

1. **How does the school district know about confirmed cases of COVID-19 in our schools?**
   a. The SD DOH will be identifying these cases and making personal contact with the superintendent of schools or a designee in his or her absence. This contact will trigger a process for responding to each situation.

2. **What will the response process look like?**
   a. The DOH will provide a lot of the guidance on the appropriate steps that each district will need to take. Here is an outline:
      i. A health care provider or institution informs the DOH of a confirmed case.
      ii. The DOH opens an investigation.
      iii. The DOH contacts the school district and informs the district what steps they should take in response.
      iv. These steps may include:
         1. District notifications of students, families, and staff including calls to those in proximity of the confirmed case.
         2. Required isolation of confirmed case/s with eLearning provided to the student.
         3. Required isolation of ‘close contacts’ as identified by the DOH investigation. This would include individuals that were within 6 feet of the confirmed case for more than 15 minutes starting from two days before the onset of symptoms.

3. **What if there are more than a single confirmed case in a building?**
   a. The Department of Health has recommended responses for school buildings under three scenarios: 1.) No cases in school building, 2) isolated cases in school building, and 3.) Substantial cases in school building. Even within these categories the responses will vary based upon the findings of the DOH investigation. The Chamberlain School District will cooperate with all such investigations and implement DOH recommendations in full.

4. **What if social distancing requirements make it impossible for all students to be in school at the same time?**
   a. Again, the District intends to hold school with all students as our default or normal situation. If the situation demanded it, however, and we could have only some but not all students in buildings due to state or health care professional decisions, then we could very well hold school each and every day, with half of the students physically present in school and the other half attending school through the eLearning program described just above. In that event, the curriculum would be taught every day, not every other day, but with students attending lesson in school on one day and eLearning the next.

5. **Will Staff be required to wear a mask at school?**
   a. The Chamberlain School District will require that all staff wear a face mask when social distancing is not possible.
6. **Will my child be required to wear a mask at school?**
   a. The Chamberlain School District expects that all students wear a face mask. There are situations where masking is not possible, such as band, welding, and a variety of other courses. In these situations, social distancing will be required. The CDC, South Dakota Department of Health, the American Academy of Pediatrics have all strongly recommended masks as the best and most practical means of preventing transmission of COVID19 and allowing schools to remain physically open for students. If our students can voluntarily wear masks, we can better protect the health of all our students and staff while improving the likelihood we can remain physically in school. For students under 3rd grade, if the mask presents more of a health risk, ie increased face touching, distraction, or sharing, masks should not be worn.

7. **What if my student goes to school but forgot his/her mask?**
   a. We will have a number of cloth masks on hand for student use. They will be collected at the end of the day and washed before returning to circulation. We do ask that you provide the mask for your child to wear at school on a regular basis.

8. **Will there be situations in which students will not wear masks?**
   a. Yes, there are several situations in which children will be unable to wear a mask. For example, some music classes and welding classes may not allow for a face mask. Other situations to consider would be foreign language, early literacy, and speech classes which may require a specialized mask with an anti-fogging plastic or the use of a face shield instead.

9. **How can I be sure my child’s school is being regularly sanitized during this time?**
   a. The Chamberlain School District has developed a plan for sanitizing and additional cleaning. This plan includes
      i. The use of specific cleaning solutions to protect against viruses.
      ii. The installation of hand sanitizing stations throughout school buildings.
      iii. Daily work task cards, laying out for custodial employees the schedules of cleaning throughout the day.
      iv. In addition, we are also increasing our outside air intake during this time. This will allow for more fresh air to be circulated throughout the building.

10. **What actions are the schools taking to make it convenient and likely that my child will practice good sanitation at school?**
    a. Signs will be posted around the school encouraging proper hygiene practices.
    b. Water fountains throughout the district are being outfitted with bottle filling stations. The traditional fountain will be turned off and students will be encouraged to use water bottles.
    c. The installation of hand sanitizing stations throughout school buildings

11. **Will the school be practicing social distancing?**
    a. To the extent possible, yes. We will be using the 6’ rule, asking students and staff to distance themselves from others by at least that distance. We will do so through signage, teacher instruction, and we ask that parents help with this direction as well.
12. **Will we be social distancing in classrooms?**
   a. To the extent that this is possible yes. If the 6’ distance is not possible, we strongly encourage and recommend that students wear masks. Teachers will arrange the classroom seating, where possible, so that all students face the same way.

13. **How will social distancing occur on school buses?**
   a. Social distancing on buses poses a challenge for the district. There are several steps that the district and the Foreman bus company will be using to help increase student and staff safety.
      i. Buses will be routinely sanitized with approved chemicals
      ii. Students will load the bus from back to front and asked to cohort, or to sit with household members.
      iii. Because social distancing will not always be possible, especially toward the end of bus routes, masks are strongly encouraged and recommended while on the bus

14. **How will this affect lunch time?**
   Each of the building leadership teams is coming up with a workable plan for serving lunch while social distancing. In addition, the middle school and high school will offer outside seating, when the weather permits it.

15. **Will the district be putting up signage to assist students with social distancing, hand-washing, and other hygiene practices?**
   a. Yes, signage will be appearing in all schools close to the start of the school year.

16. **Will there be changes to arrival times in the morning before school?**
   Many of our students rely on busing for transportation to and from school. The drop off times for each bus will be altered slightly. Instead of waiting until a certain at the elementary, buses will unload upon arrival. This will help to reduce lines while gating and congestion at the doors. We ask that whenever possible, parents wait to drop off their student/s until after 8:05 in the morning. Simply put, there is not an easy way to house our students in the morning while social distancing; especially at the middle and high school.

17. **What time am I able to drop my student/s off each morning.**
   We ask that you not drop your students off before 8:05 each morning. Our doors will not be open before then. This will help minimize gathering inside.

18. **What about open houses?**
   a. The Chamberlain Schools recognize that an open house is an important part of the back to school for many grade levels. This year’s approach will undoubtedly look different. Each building will be reaching out to parents to let them know what the open house will look like for the 2020-21 school year.

19. **Will I still be able to visit my child’s school?**
   a. Yes, however we are working to restrict access to persons other than school employees and students in order to limit outside exposure. We would ask that you limit your visits, remain outside when picking up children during the school day, and make an appointment when you would like to visit. During this same time, vendors, outside speakers, and delivery persons will not be allowed in school buildings during the school day. All visitors will be required to wear a mask while on school district property. Until
further notice, we will not be allowing parents or other guests to eat with children at lunch.

20. What about the first day of kindergarten?
   a. The first day of Kindergarten, and for all students, the first day of school is an important event for every family. It is a time of hugs, pictures, and exchanges of words of encouragement and affections. No one wants to change how important this event is. We are asking that you do as much of this as possible at home before you and your child come to school and enjoy the rest outside of the school building, to the extent possible.

21. What is meant by gating procedures and how will Chamberlain be implementing them?
   a. Gating is the procedure in which students and employees are checked on, at minimum, a daily basis for symptoms of COVID 19 infections. It may include such practices as:
      i. Questions about how individuals are feeling today
      ii. Temperature checks

We will be asking that all students and employees undergo gating procedures daily. Gating will create unavoidable consequences such as holding students outside, in doorways, or other locations causing another situation for potential exposure to the virus. Because of this, we are asking that parents, before school each day, gate their children. The Chamberlain School District will provide a chart on how to conduct gating for each parent or guardian. Students deemed by their parents to have symptoms consistent with COVID 19 will be excluded from being present at school until such symptoms desist. Students confirmed to have COVID 19 will likely be quarantined from being physically present at school for 10 days, as per DOH guidelines. Employees will also be required to gate at home before their workday.

If you exhibit COVID-like symptoms while at school, you will be required to wear a mask until you are off school grounds.

22. Will I be able to send treats to school with my child?
   Yes! We ask that you send individually wrapped treats when appropriate. Please make sure to check with your child’s teacher prior to sending treats.

23. Will there be sports and activities in the fall?
   a. This is an unknown. Several associations are still working on this and the decision is complicated by the fact that we must pay attention to our school and participating schools. Students are currently engaging in summer training; the question of extracurricular competitions and performances is still undecided.

24. If we do have games, will fans be allowed?
   a. This is still being discussed. Despite what happens, “Cub Nation” will remain loyal fans of all the events and activities. We simply don’t know if we will be allowed to be physically present.
Parental Pre-Check & Screening at CSD

- Staff and parents self-screen at home (passive screening). A checklist will be designed and mailed home and given to staff which includes the following common symptoms of COVID-19: fever of 100 Fahrenheit or greater; cough; shortness of breath or difficulty breathing; chills (or repeated shaking with chills); unusual muscle pain; headache; sore throat; loss of taste or smell; exposure to someone who has been tested for COVID-19.

- Signage will be at school entrances which includes the common symptoms of COVID-19 and appropriate steps to take when these symptoms are present.

- Any student who reports to staff any of the following symptoms will be referred to the designated nursing station and they will have their temperature taken and be further assessed as deemed appropriate by the school nurse and/or health aide.

- Professional development will be provided to all staff regarding the recognition of COVID-19 symptoms. Staff will be provided signage and symptom checklists to have in each of their classrooms as well as other signage to promote the prevention of COVID-19 spread. Students exhibiting these symptoms will discretely be referred to the designated nursing station and they will have their temperature taken and further assessed as deemed appropriate by the school nurse and/or health aide.
Screening and School Exclusion

Symptoms:
People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Stuffy nose
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

School Exclusion:
Students and employees will be excluded from school if they test positive for COVID-19 or exhibit two or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained.

Return to School After Exclusion:
Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC.

Untested:
Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following three conditions are met:

- They have not had a fever of greater than 100.0 degrees Fahrenheit for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since your symptoms first appeared.

Testing Positive-Symptomatic:
Persons who experience symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use of medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since symptoms first appeared

Testing Positive-Asymptomatic:
Persons who have not had symptoms but tested positive for COVID-19 may return when they have gone ten calendar days from the date they tested positive and have been released by a healthcare
provider. Students may also return if they are approved to do so in writing by the student’s health care provider.

**Screening:**
If deemed appropriate, meaning a student is exhibiting signs of COVID 19 infection, the school may recommend a COVID 19 test before returning to school. If you exhibit COVID-like symptoms while at school, you will be required to wear a mask until you are off school grounds.

**Tested Negative- COVID-19:**
Persons who have been excluded due to COVID-19 symptoms and have tested negative may return once they are fever free for at least 24 hours without medication.

**Medical Inquiries:**
- If a parent tells the district/school that a student is ill, the district/school will ask the parent whether the student is exhibiting any symptoms of COVID-19.
- If an employee calls in sick or appears ill, the district/school can inquire as to whether the employee is experiencing any COVID-19 symptoms.
- If a child is tested for COVID 19, they will be required to stay home until they receive the test results.

**Close Contact Determination:**
The South Dakota Department of Health and Department of Education has tasked each school district with determining which individuals within the school are considered a close contact when a positive case is found in students and staff. The Chamberlain School District and its administration will work to the best of their ability to help with this determination. During the investigation, the district will consider a variety of factors including but not limited to:
- Was the individual within 6 feet of others for 15 or more consecutive minutes?
- Was one or both of the individuals masked?
- Where did the close contact occur (classroom, outside, in vehicle, etc)?
- Were there other mitigation measures in place?

After the investigation is complete, the district and its designee will work with the State Department of Health and the Brule County Health Officer to determine which individuals are close contacts and the length of the quarantine due to exposure.

The South Dakota Department of Health and the Chamberlain School District is recommending a 14-day quarantine for anyone who is determined to be a close contact. The Chamberlain School District will work with families who are not able to quarantine. Students that choose to return to CSD during their 14-day quarantine time period will be asked to wear a mask at all time, temperature check in the office, and monitor for symptoms. If, at any time, symptoms or a fever develops, the close contact will need to leave CSD and return home. In addition, if students that are close contacts attend any activities or extra-curricular events they will need to be masked for the duration. Students not following this will be asked to leave.
**Note:** Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home that is being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the district/school may exclude the student or employee from the school building and recommend that they self-quarantine for 14 calendar days. Decisions in these circumstances will be made in collaboration with public health officials and will **vary based upon the specific circumstances.**
Quarantine & Isolation at CSD

Student or Staff Tests Positive
- Mandatory Isolation  no exceptions
  10 days from onset of symptoms or positive test
  Student will switch to eLearning

  Contact Tracing will be done by CSD and turned over to the DOH for review

  Students involved in activities will be requested to sit out during this time and complete the return to play form before they can participate.

Student or staff identified as a "Close Contact" at school
- Recomended 14 day quarantine from school/activities

  Student/family chooses to follow DOH recommendations & quarantine

  Student/family chooses not to follow DOH recommendations.

  Student is placed on eLearning for quarantine time.

  Student will be allowed to return to school if he/she follows specific guidelines. If student is not following guidelines or becomes symptomatic, he/she will be required to complete quarantine at home

  Student may or may not be allowed to participate in athletics/activities during this quarantine time.

Positive COVID case in household
- *Student/Staff required to quarantine for 14 days. The 14 days begin after the last day of isolation of the positive individual

  Students will be placed on the eLearning platform to continue attending class while quarantined.

  Staff, when applicable, will continue to work from home.

*If the positive individual in the household is able to isolate from the rest of the household, the 14-day quarantine will start from the last day of contact.
Masking in the Chamberlain School District

Masking is not a decision to be taken lightly and the final decision must be backed by scientific data and input from medical health professionals. The CDC, South Dakota Department of Health, the American Academy of Pediatrics have all strongly recommended masks as the best and most practical means of preventing transmission of COVID-19. Consistently utilizing masks in conjunction with proper sanitation, hygiene, and social distancing will allow schools to remain physically open for students. If our students can voluntarily wear masks, we can better protect the health of all students and staff while improving the likelihood we can remain physically in school. The goal of masking is not air filtration, it is to prevent droplet secretion from spreading. We ask that you wear a mask to benefit your fellow students and staff.

**Students:** The Chamberlain School District expects that all students wear a face mask. There are situations where masking is not possible, such as band, welding, and a variety of other courses. In these situations, social distancing will be required. In students below 3rd grade, instead of providing extra benefits, masking may present more health risks to students. This is due in part to increased facial touching, improper fitting, and potential sharing of masks. If the benefits of wearing a mask do not outweigh the health risks, they should not be worn.

**Staff and Visitors:** In addition, The Chamberlain School District will require that all visitors and all staff wear a mask while on school district grounds, buses, or district events. There are, of course, exceptions to this such as speech therapy, the teaching of phonics, and, potentially, teaching of certain other subjects. When masking is not possible, strict social distancing guidelines must be followed. **Visitors will be required to provide his or her own mask.**

A cloth face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A cloth face covering may be factory-made or sewn by hand. All masks/cloth face coverings must adhere to CSD dress code.
### Chamberlain School District Tier Definitions

<table>
<thead>
<tr>
<th>Tier</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>Tier I</td>
<td>No known cases in students or staff within the Chamberlain School District</td>
</tr>
<tr>
<td>Tier II</td>
<td>Students or staff with positive confirmation of COVID have been on school grounds or in contact with peers/staff</td>
</tr>
<tr>
<td>Tier III</td>
<td>Multiple confirmed cases of COVID in students or staff. Community spread emerging within district.</td>
</tr>
<tr>
<td>Tier IV</td>
<td>Community Spread throughout district, superintendent will consult DOH for guidance on moving to Tier IV</td>
</tr>
</tbody>
</table>

The Chamberlain School District has chosen to utilize a four-tiered system to dictate the daily protocols of student interaction, cleaning, busing, food service, and general school operations. The District will consult with the South Dakota Department of Health when considering changing the operational Tier.
## Component: Transportation

| Tier I | All vehicles will be sanitized at the end of each day.  
<table>
<thead>
<tr>
<th>Tier II</th>
<th>All vehicles will be sanitized between each use.</th>
</tr>
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</table>
|         | o Specific Guidelines will be provided for Special Education Routes.  
|         | o If applicable, sponsors will help sanitize vehicles after each use. |
|         | All students will use hand sanitizer as they enter the bus.  
|         | Buses cleaned after each route/use. |
|         | Students and parents will be encouraged to self-screen for cold or flu-like symptoms prior to coming to the vehicle.  
|         | Students will be assigned seats with an emphasis on having family members sit together to reduce contact with others.  
|         | Staff and students will apply hand sanitizer upon entering the vehicle when it is safe to do so as it relates to traffic.  
|         | Maintain open windows to promote airflow on the vehicle when feasible (e.g., weather elements).  
|         | If applicable, on extracurricular trips, students should space out and sit one per seat. |
|         | Students will be assigned seats with an emphasis on having family members sit together to reduce contact with others.  
|         | Staff and students will apply hand sanitizer upon entering the vehicle when it is safe to do so as it relates to traffic.  
|         | Maintain open windows to promote airflow on the vehicle when feasible (e.g., weather elements).  
|         | If applicable, on extracurricular trips, students should space out and sit one per seat. |
| Tier one - | All students (rural and in-town) will be transported to and from:  
|         | before/after school programs,  
|         | their home or day-care,  
|         | Bus-stop,  
|         | Buses cleaned at the end of each school day  
|         | Parent/s responsible for screening their children.  
|         | Students will be encouraged to practice social distancing at bus stops.  
|         | Windows and air flow systems adjusted to reduce recirculation.  

| Tier II | All vehicles will be sanitized between each use.  
|         | o Specific Guidelines will be provided for Special Education Routes.  
<table>
<thead>
<tr>
<th></th>
<th>o If applicable, sponsors will help sanitize vehicles after each use.</th>
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</table>
|         | Students and parents will be encouraged to self-screen for cold or flu-like symptoms prior to coming to the vehicle.  
|         | Staff and students will apply hand sanitizer upon entering the vehicle when it is safe to do so as it relates to traffic.  
|         | Maintain open windows to promote airflow on the vehicle when feasible (e.g., weather elements).  
|         | If applicable, on extracurricular trips, students should space out and sit one per seat. |
|         | Students will be assigned seats with an emphasis on having family members sit together to reduce contact with others.  
|         | Staff and students will apply hand sanitizer upon entering the vehicle when it is safe to do so as it relates to traffic.  
|         | Maintain open windows to promote airflow on the vehicle when feasible (e.g., weather elements).  
|         | If applicable, on extracurricular trips, students should space out and sit one per seat. |
|         | Students will be assigned seats with an emphasis on having family members sit together to reduce contact with others.  
|         | Staff and students will apply hand sanitizer upon entering the vehicle when it is safe to do so as it relates to traffic.  
|         | Maintain open windows to promote airflow on the vehicle when feasible (e.g., weather elements).  
|         | If applicable, on extracurricular trips, students should space out and sit one per seat. |
- Students seated together with siblings.
- Loading from back to front when possible. Unloading - front to back.
- Parent/s responsible for screening their children before boarding.
- No one seated immediately behind the driver.
- Making it clear to parents that students ride at own risk and communicate expectations to parents.
- Asking parents who can transport students to help with social distancing.
- Students wait to unload from buses that arrive at school at the same time.
- Utilize staggered dismissal times for loading after school.
- Windows and air flow systems adjusted to reduce recirculation.

**Tier III**

- All vehicles will be sanitized between each use.
  - Specific Guidelines will be provided for Special Education Routes.
  - If applicable, sponsors will help sanitize vehicles after each use.
- Students and parents will be encouraged to self-screen for cold or flu-like symptoms prior to coming to the vehicle.
- Staff and students will apply hand sanitizer upon entering the vehicle when it is safe to do so as it relates to traffic.
- Maintain open windows to promote airflow on the vehicle when feasible (e.g., weather elements).
- If applicable, on extracurricular trips, students should space out and sit one per seat.
- Students will be assigned seats with an emphasis on having family members sit together to reduce contact with others

**Tier 3**

- Buses cleaned after each route/use.
- Students seated together with siblings.
- Windows and air flow systems adjusted to reduce recirculation.
- Loading from back to front when possible. Unloading - front to back.
- Parent/s responsible for screening their children before boarding.
- No one seated immediately behind the driver.
- Making it clear to parents that students ride at own risk and communicate expectations to parents.
- Asking parents who can transport students to help with social distancing.
- Students wait to unload from buses that arrive at school at the same time.
- Utilize staggered dismissal times for loading after school.
- Drivers may be used to deliver lunch to students that are not allowed to attend school.
- Drivers may be reassigned to vans/buses to allow for SPED students to attend every day.
<table>
<thead>
<tr>
<th>Tier 4</th>
<th>Total remote instruction</th>
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<tbody>
<tr>
<td></td>
<td>Drivers will be utilized to transport meals to students. - contact free delivery.</td>
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<tr>
<td>Tier</td>
<td>Elementary</td>
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</tbody>
</table>
| I    | • Students enter Main Entrance as usual.  
• Students move through hallways as usual.  
• Frequent hand washing and sanitizing scheduled  
• Teachers wash/sanitize classroom tables during school day.  
• Recess as usual with handwashing/hand sanitizer prior to going to playground and upon entry to building  
• Standard attendance policies unless a plan is developed for specific students  
• Minimize use of shared equipment and school supplies, sanitize between use  
• Touchpoints cleaned throughout the day by building maintenance  
• No Travel Bans for staff or students. Unless provided other guidance from the CDC or BCHD.  
• All IEP/IFSP, and 504 plans will be done via ZOOM during the 2020-21 school year. | • Students enter Main Entrance as usual.  
• Students exit school using the typically allowed exit routes.  
• Regular passing periods.  
• Frequent sanitizing and handwashing.  
• Standard attendance policies unless a plan is developed for specific students.  
• Minimize use of shared equipment and supplies and/or cleaning/sanitizing between use.  
• No Travel Bans for staff or students. Unless provided other guidance from the CDC or BCHD.  
• All IEP/IFSP, and 504 plans will be done via ZOOM during the 2020-21 school year. | • Students enter school through CHS Main Entrance and West Doors  
• Students exit school using the typically allowed exit routes  
• Regular passing periods.  
• Frequent sanitizing and handwashing.  
• Standard attendance policies unless a plan is developed for specific students.  
• Minimize use of shared equipment and supplies and/or cleaning/sanitizing between use.  
• No Travel Bans for staff or students. Unless provided other guidance from the CDC or BCHD.  
• Utilize staggered dismissal times at the end of the day.  
• All IEP/IFSP, and 504 plans will be done via ZOOM during the 2020-21 school year. |
| II   | • Separate entrances for grade levels. All teachers on duty. Students are allowed back to classrooms at 8:00 AM.  
• Classrooms assigned transitions in the hallway to ensure social distancing occurs  
• Restrooms assigned by classroom location. | • Assigned areas for students that arrive to school early to ensure for social distancing (main entrance and bus loop entrance).  
• Restrooms assigned by classroom location.  
• Handwashing or Hand Sanitizing expected at entering or exiting a classroom or building throughout the day. | • Staff/Students enter through main entrances maintaining social distancing in line and upon entering.  
• Students will exit through typically allowed exits.  
• Restrooms assigned by classroom location. |
• Handwashing or Hand Sanitizing expected at entering or exiting a classroom or building throughout the day.
• Frequent hand washing and sanitizing.
• Teachers wash/sanitize classroom tables during school day.
• Parent/guardian meetings facilitated using Zoom/Video conferencing. **This excludes scenarios such as, discipline related occurrences and student meetings / conferences, IEP’s, MDT’s and any other meetings mandated by law.
• Parents arriving to pick up students will wait in vehicle for students to exit the building.
• Large student meetings will be conducted electronically.
• No field trips.
• Standard attendance policies unless a plan is developed for specific students.
• Minimize use of shared equipment and supplies and/or cleaning/sanitizing between use.
• No water fountain use. Bottle fillers are still allowed.
• Staff lounges are recommended to not be used to congregate, if staff are in there to utilize things such as a copy machine, masks must be worn.
• Touchpoints cleaned throughout the day by building maintenance and cleaning staff.

• Handwashing or Hand Sanitizing expected at entering or exiting a classroom or building throughout the day.
• Parents/guardians enter the building only by administrative permission.
• Parents arriving to pick up students will wait in vehicle for students to exit the building.
• Parent/guardian meetings facilitated using Zoom/Video conferencing. **This excludes scenarios such as, discipline related occurrences and student meetings / conferences, IEP’s, MDT’s and any other meetings mandated by law.
• Large meetings will be facilitated electronically.
• No field trips.
• Standard attendance policies unless a plan is developed for specific students.
• Individualized school equipment and school supplies, sanitized between use. (devices, PE equipment, art supplies, etc.)
• Maintain regular passing periods.
• No water fountain use. Bottle filling stations are available, and students will bring their own water containers.
• Staff lounges are recommended to not be used to congregate, if staff are in there to utilize things such as a copy machine, masks must be worn.
• Touchpoints cleaned throughout the day by building maintenance and cleaning staff.
• Families are restricted from visiting the school to only activities required by policy or law.

• Handwashing or Hand Sanitizing expected at entering or exiting a classroom or building throughout the day.
• Teachers wash/sanitize classroom tables during school day.
• Parent/guardian meetings facilitated using Zoom/Video conferencing. **This excludes scenarios such as, discipline related occurrences and student meetings / conferences, IEP’s, MDT’s and any other meetings mandated by law.
• Parents arriving to pick up students will wait in vehicle for students to exit the building.
• Large student meetings will be conducted electronically.
• No field trips.
• Standard attendance policies unless a plan is developed for specific students.
• Individualized school equipment and school supplies, sanitized between use. (devices, PE equipment, art supplies, etc.)
• Maintain regular passing periods.
• No water fountain use. Bottle filling stations are available, and students will bring their own water containers.
• Staff lounges are recommended to not be used to congregate, if staff are in there to utilize things such as a copy machine, masks must be worn.
• Touchpoints cleaned throughout the day by building maintenance and cleaning staff.
• Families are restricted from visiting the school to only activities required by policy or law.
• Families are restricted from visiting the school to only activities required by policy or law.
• For all students, all cases (i.e. student has an appointment, is ill, or needs to leave early) parents will call when they arrive at the building and the student will be released.
• No visitors or volunteers to the building.
• Travel restrictions set by Health officials will be followed.
• Reporting of any out of state travel to building administrators to ensure it is not a CDC “hot spot”.
• Locker usage and Locker Room protocol will be developed to limit shared usage.
• Athletic locker room protocol will follow that of the Tier II school day.
• Reporting of any out of state travel to building administrators to ensure it is not a CDC “hot spot”.
• Tier III: Required masking for grades 2-12 when social distancing is not possible and in the hall from class to class, and for Kindergarten -1st grade when feasible.

<table>
<thead>
<tr>
<th>Tier III</th>
<th>Tier III</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All Students (K-8)</strong></td>
<td><strong>All Students (K-8)</strong></td>
</tr>
<tr>
<td>Separate entrances for grade levels. All teachers on duty. Students are allowed back to classrooms at 8:00 A.M.</td>
<td>Assigned areas for students that arrive to school early to ensure social distancing and may enter the homeroom as early as 7:50 A.M.</td>
</tr>
<tr>
<td>No student movement, teachers rotate between classes.</td>
<td>Students exit school using the closest exit immediately after school/upon completion of responsibilities.</td>
</tr>
<tr>
<td>Classrooms assigned transitions in the hallway to ensure social distancing occurs</td>
<td>One-way directional movement in halls during passing periods and before/after school.</td>
</tr>
<tr>
<td>Scheduled bathroom breaks by grade level/classroom.</td>
<td>Restrooms assigned by classroom location.</td>
</tr>
<tr>
<td>Handwashing or Hand Sanitizing expected at entering or exiting a classroom or building throughout the day.</td>
<td>Grades 9-12 may go into a remote learning or alternate schedule at this time due to not being able to incorporate static classrooms or static schedules for students.</td>
</tr>
<tr>
<td></td>
<td>Some classes or groups of students may be able to have static days; such as Life Skills and may be able to continue in person classes full time.</td>
</tr>
<tr>
<td></td>
<td>Virtual hours or small group work times may be set up to meet certain student needs.</td>
</tr>
<tr>
<td>Frequent hand washing and sanitizing.</td>
<td>Possibly static classrooms with teachers moving from class to class or static grouping</td>
</tr>
<tr>
<td>Teachers wash/sanitize classroom tables during school day.</td>
<td>Students will not utilize lockers minimally; items for several classes should be carried with them.</td>
</tr>
<tr>
<td>Staggered exit at the end of the day via grade level doors.</td>
<td>Handwashing or Hand Sanitizing expected at entering or exiting a classroom or building throughout the day.</td>
</tr>
<tr>
<td>Parents/Guardians are expected not to congregate at the entrance or exit area while waiting for students, they are encouraged to stay in their vehicle during pick-up and drop-off times.</td>
<td>Parents arriving to pick up students will wait in vehicle for students to exit the building.</td>
</tr>
<tr>
<td>No assemblies/field trips.</td>
<td>Large student meetings will be conducted electronically.</td>
</tr>
</tbody>
</table>

**Recess in classrooms.**

- Standard attendance policies unless a plan is developed for specific students.
- Individualized school equipment and school supplies, sanitized between use.
- No water fountain usage. Bottled filling stations are still allowed.
- In classrooms, students are all seated and facing the same way.

Staff lounges closed for gatherings or meals.

- Touchpoints cleaned throughout the day by building maintenance and cleaning staff.
- Families are restricted from visiting the school to only activities required by policy or law.
- For all students, all cases (i.e. a student has an appointment, is ill, or needs to leave early) parents will call when they arrive at the building and the student will be released.
- No visitors or volunteers to the building.
- Travel restrictions set by health officials, no out of state travel for

- Staff will work in school buildings, while students may be working remotely.
- Friday (or one designated day of the week) one on one scheduled appointments between students and teachers.
- Travel restrictions set by health officials, no out of state travel for activities, athletics, performances, professional development, etc.
- Large student meetings will be conducted electronically.
- No field trips.
- Standard attendance policies unless a plan is developed for specific students.
- Minimize use of shared equipment and supplies and/or cleaning/sanitizing between use.
- No water fountain use. Bottle fillers are still allowed.
- Staff lounges are not to be used for gatherings or meals.
- Touchpoints cleaned throughout the day by building maintenance and cleaning staff.
- Families are restricted from visiting the school to only activities required by policy or law.
- For all students, all cases (i.e. a student has an appointment, is ill, or needs to leave early) parents will call when they arrive at the building and the student will be released.
- No visitors or volunteers to the building.
- Travel restrictions set by health officials, no out of state travel for

---

21
<table>
<thead>
<tr>
<th>Tier IV</th>
<th>Remote Learning in place and building / facilities open only to essential staff</th>
</tr>
</thead>
</table>

Notes:

**Classroom configuration** - All desks will be aligned in rows with students facing the same direction. No grouping of desks or static seating that requires students to face each other without proper distancing in place. Desks will be arranged to allow for as much distancing as possible while keeping the classroom environment safe and conducive to learning.

**Choir/Band classrooms** – Class will be held outside when possible. When class is inside, social distancing will be required.

**Water Fountains** – All water fountains in the district are being outfitted with bottle filling stations. The station will remain active while the fountain portion is disconnected until further notice.
### Component: Food Service

<table>
<thead>
<tr>
<th>Tier</th>
<th>Elementary</th>
<th>Intermediate</th>
<th>Middle</th>
<th>High</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tier I</strong></td>
<td>No self-serve</td>
<td>Staff Member type in student code or clean keypad after every use</td>
<td>No self-serve</td>
<td>Staff Member type in student code or clean keypad after every use</td>
</tr>
<tr>
<td><strong>All Students</strong></td>
<td>Every table wipe down between lunches</td>
<td>Outside lunchroom option</td>
<td>Mobile sanitizing stations</td>
<td>Mobile sanitizing stations</td>
</tr>
<tr>
<td><strong>Tier II</strong></td>
<td>More lunch shifts for smaller numbers in lunchroom</td>
<td>More lunch shifts for smaller numbers in lunchroom</td>
<td>Social distance in line</td>
<td>Staggered lunch release to reduce the student population in the lunchroom</td>
</tr>
<tr>
<td><strong>More Lunch Shifts with fewer students</strong></td>
<td>Social distance in line</td>
<td>Social distance in line</td>
<td>Add X’s to floor</td>
<td>Add X’s to floor</td>
</tr>
<tr>
<td></td>
<td>No self-serve</td>
<td>No self-serve</td>
<td>Social Distance</td>
<td>Add X’s to floor</td>
</tr>
<tr>
<td></td>
<td>Social Distance</td>
<td>Social Distance</td>
<td>X’s on seats</td>
<td>X’s on seats</td>
</tr>
<tr>
<td></td>
<td>Social Distance</td>
<td>Social Distance</td>
<td>X’s on seats</td>
<td>X’s on seats</td>
</tr>
<tr>
<td></td>
<td>Social Distance</td>
<td>Social Distance</td>
<td>X’s on seats</td>
<td>X’s on seats</td>
</tr>
<tr>
<td></td>
<td>No salad bars</td>
<td>No salad bars</td>
<td>No salad bars</td>
<td>No salad bars</td>
</tr>
<tr>
<td></td>
<td>X’s on seats</td>
<td>X’s on seats</td>
<td>Spreading Tables Out</td>
<td>Spreading Tables Out</td>
</tr>
<tr>
<td></td>
<td>Spreading Tables Out</td>
<td>Spreading Tables Out</td>
<td>Spreading Tables Out</td>
<td>Spreading Tables Out</td>
</tr>
<tr>
<td></td>
<td>Seating Charts</td>
<td>Seating Charts</td>
<td>Seating Charts</td>
<td>Seating Charts</td>
</tr>
<tr>
<td><strong>Tier III</strong></td>
<td>Class by class to lunchroom separately or use of gym and cafeteria (or pod common space in elementary) to spread lunch seating 6+ feet.</td>
<td>Class by class to lunchroom separately or use of gym and cafeteria to spread lunch seating 6+ feet.</td>
<td>Scheduled and staggered lunch release - released by classroom</td>
<td>Scheduled and staggered lunch release - released by classroom</td>
</tr>
<tr>
<td><strong>In classroom eating or lunch with more shifts and greater social distancing options (i.e., more spaces used such as gyms and</strong></td>
<td>Students put away trays in bus tubs in the hallway.</td>
<td>Students put away trays in bus tubs in the hallway.</td>
<td>Students eat in classrooms</td>
<td>Students eat in classrooms</td>
</tr>
<tr>
<td></td>
<td><strong>Tier I &amp; II and...</strong></td>
<td><strong>Tier I &amp; II and...</strong></td>
<td><strong>Tier I &amp; II and...</strong></td>
<td><strong>Tier I &amp; II and...</strong></td>
</tr>
<tr>
<td></td>
<td>Sanitizing in the classroom after lunch</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Cafeterias where available | Sanitizing in the classroom after lunch.  
- Allergy considerations  
  - Alternate location for allergy students (lunchroom?)  
  - Cleaning room(s)  
  - Sack lunches  
  - Classroom expectations to avoid cross contamination. | Sanitizing in the classroom after lunch.  
- Allergy considerations  
  - Alternate location for allergy students (lunchroom?)  
  - Cleaning room(s)  
  - Sack lunches  
  - Classroom expectations to avoid cross contamination. | To Go Options for Hybrid model set up, utilize support staff  
  - Transportation deliver to families that receive F/R lunch if needed  
- Allergy considerations  
  - Alternate location for allergy students (lunchroom?)  
  - Cleaning room(s)  
  - Sack lunches  
  - Classroom expectations to avoid cross contamination. |

**Tier IV**

If Tier IV is reached, the Chamberlain School District will work with its food Service vendor and the State of South Dakota to provide meal options to students as it did in the Spring of 2020.
## Component Cleaning & Facility Modifications

<table>
<thead>
<tr>
<th>Tier</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tier I</td>
<td>- Base Pandemic Cleaning Plan</td>
</tr>
<tr>
<td></td>
<td>- Plexiglass shields in office areas</td>
</tr>
<tr>
<td></td>
<td>- Proactive purchase of cleaning supplies (9 week supply):</td>
</tr>
<tr>
<td>Tier II &amp; III</td>
<td>- Base Pandemic Cleaning Plan</td>
</tr>
<tr>
<td></td>
<td>- Proactive purchase of clearing supplies (9 week supply):</td>
</tr>
<tr>
<td></td>
<td>- Additional cleaning staff provided during school hours</td>
</tr>
<tr>
<td>Positive COVID Case</td>
<td>- Deep cleaning of the appropriate room(s)/building(s) prior to occupancy. Shampoo floors. Change air filters on HVAC.</td>
</tr>
</tbody>
</table>
## Component Extra Curricular Activities

<table>
<thead>
<tr>
<th>Tier</th>
<th>Athletics</th>
<th>Activities</th>
<th>Co-Curriculars, &amp; Field Trips</th>
<th>External Facility Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tier I</td>
<td>• Resume Competition Season with best practice</td>
<td>✲ Activities in Fall with Sanitary/Safety Protocols</td>
<td>• Activities and Co-curricular activities resume with best practice sanitary/safety protocols in place</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sanitary/Safety Protocols in Place included, but not limited to:</td>
<td>o Frequent hand washing/Sanitizing</td>
<td>o Frequent hand washing/Sanitizing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Arrange facility seating to accommodate 6’ Social Distancing Guidelines</td>
<td>o Separate water containers for participants.</td>
<td>o Separate water containers for participants.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Separate water containers for participants</td>
<td>o Washing of attire every day.</td>
<td>o Arrange facility for proper seating per guidelines.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Tier I Personnel (all)</td>
<td>✲ Activity Practices with smaller groups, competitions in locations where they can accommodate Sanitary and Safety Spacing</td>
<td>o Separate water containers for participants.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Updated SDHSAA Activity participation form for 20-21.</td>
<td>✲ Updated SDHSAA Activity participation form for 20-21.</td>
<td>• Field Trips with Administrative Approval</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Attendance taken at all practices.</td>
<td>✲ Tier I Personnel (all)</td>
<td>✲ Assemblies must follow social distancing guidelines &amp; recommendations.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• No Travel Bans, unless provided guidance from the health department</td>
<td>✲ Attendance taken at all practices.</td>
<td>✲ Attendance taken at all practices.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Daily Sanitization of equipment</td>
<td>✲ No Travel Bans, unless provided guidance from the health department</td>
<td>✲ No Travel Bans, unless provided guidance from the health department.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>✲ Daily sanitization of equipment</td>
<td>✲ Recommendation of mask for participation</td>
<td></td>
</tr>
<tr>
<td>Tier II</td>
<td>• Tier I Measures Activated</td>
<td>• Tier I Measures Activated</td>
<td>• Tier I Measures Activated</td>
<td>✲ Tier I Measures Activated</td>
</tr>
</tbody>
</table>

- ✲ Rental of Facility is available to groups & will be approved at the discretion of the building administration.
  - o Outdoor Requests
  - o Indoor Requests
  - o Youth Agreements
- ✲ Legalese posted or written into facility use contracts with groups.
- ✲ Liability waiver for groups using the facility.
| • Schedules may be altered to lessen travel and exposure.  
  ○ Proximity of school & number of schools at event.  
  ○ Levels of play: varsity, JV, 9th, Middle School  
  ○ Arrange facility seating to accommodate 6’ Social Distancing Guidelines  
• No Overnight Travel  
• Reduced Fan Attendance - LiveStreaming Options for viewers.  
• Travel restrictions set by Health officials will be followed.  
• Approval of any out of state travel by building administrators to ensure it is not a CDC “hot spot”.  
• Determine Tier II Personnel (Essential & Media & Non-essential)  
• Priority seating for events  
  ○ Parents/Immediate family  
  ○ Only school specific students may attend  
  ○ Opposing team parents / students  
  ○ Game management / Essential Personnel | • Fewer audience members to accommodate 6’ distancing  
• Requirement of mask for extracurricular event participation  
• Virtual options for quiz bowl, speech/debate  
• Travel restrictions set by Health officials will be followed.  
• No Overnight Travel  
• Approval of any out of state travel by building administrators to ensure it is not a CDC “hot spot”.  
• Live streaming options | • seating to accommodate 6’ Social Distancing Guidelines  
• Field Trips with Administrative Approval  
  ○ Evaluated Case by Case  
  ○ Attendees may be required to wear masks  
  ○ Assemblies / Pep Rallies will be determined by administration.  
  ○ Travel restrictions set by Health officials will be followed.  
  ○ No Overnight Travel  
  ○ Approval of any out of state travel by building administrators to ensure it is not a CDC “hot spot”.  
  ○ Requirement of mask for participation  
  ○ Limited number of participants at activities and meetings.  
• Facility use requests will be approved on a case by case basis  
  ○ Outdoor  
  ○ Indoor  
  ○ Youth Programs  
• Daycares that operate in school facilities will follow state DHM guidance (i.e. ASK program)  
• Liability waiver for groups using the facility.  
• Group must present a COVID-19 management plan prior to approval. |
<table>
<thead>
<tr>
<th>Tier</th>
<th>Measures Activated</th>
<th>State, Local, and SDHSAA Guidelines will be followed</th>
<th>Tier I &amp; Tier II Measures Activated</th>
<th>Tier I &amp; Tier II Measures Activated</th>
<th>Tier I &amp; Tier II Measures Activated</th>
</tr>
</thead>
<tbody>
<tr>
<td>III</td>
<td>• State, Local, and SDHSAA Guidelines will be followed</td>
<td>• Tier I &amp; Tier II Measures Activated</td>
<td>• Facility use limited to Chamberlain Public Schools programs only.</td>
<td>• Facility use limited to Chamberlain Public Schools programs only.</td>
<td>• Facility use limited to Chamberlain Public Schools programs only.</td>
</tr>
<tr>
<td></td>
<td>• Tier I &amp; Tier II Measures Activated</td>
<td>• Suspension of Athletic Programming specific to individual programs.</td>
<td>• Suspension of Athletic Programming specific to individual programs.</td>
<td>• Suspension of Athletic Programming specific to individual programs.</td>
<td>• Suspension of Athletic Programming specific to individual programs.</td>
</tr>
<tr>
<td></td>
<td>• Suspension of Athletic Programming specific to individual programs.</td>
<td>o Varsity only.</td>
<td>o SDHSAA approved events.</td>
<td>o Varsity only.</td>
<td>o SDHSAA approved events.</td>
</tr>
<tr>
<td></td>
<td>• Travel restrictions implemented &amp; set by health officials, not out of state travel approved.</td>
<td>o Essential contests only.</td>
<td>o Practice restrictions enforced (number &amp; frequency).</td>
<td>o Essential contests only.</td>
<td>o Practice restrictions enforced (number &amp; frequency).</td>
</tr>
<tr>
<td></td>
<td>• Extended / Overnight travel is suspended.</td>
<td>• Travel restrictions set by health officials, not out of state travel approved.</td>
<td>• Travel restrictions set by health officials, not out of state travel approved.</td>
<td>• Travel restrictions set by health officials, not out of state travel approved.</td>
<td>• Travel restrictions set by health officials, not out of state travel approved.</td>
</tr>
<tr>
<td></td>
<td>• Film / stream of approved events - no audience / fans.</td>
<td>• Suspension of all non-essential club activities.</td>
<td>• Suspension of all non-essential club activities.</td>
<td>• Suspension of all non-essential club activities.</td>
<td>• Suspension of all non-essential club activities.</td>
</tr>
<tr>
<td>IV</td>
<td>• No Facility Usage.</td>
<td>• No Travel currently.</td>
<td>• No Travel currently.</td>
<td>• No Travel currently.</td>
<td>• No Travel currently.</td>
</tr>
<tr>
<td></td>
<td>• No Travel currently.</td>
<td>• May utilize Virtual opportunities for practice.</td>
<td>• May utilize Virtual opportunities for practice or performances.</td>
<td>• May utilize Virtual opportunities for practice, performances</td>
<td>• May utilize Virtual opportunities for practice, performances</td>
</tr>
<tr>
<td></td>
<td>• May utilize Virtual opportunities for practice.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Parental Guidance for Daily Self Check

As part of our COVID precautions, please use the attached sheets to prescreen your child/ren each morning before sending them to school. If they exhibit these symptoms, check with your health care provider before sending them to school. In addition to the attached information, here is a non-exhaustive list of common symptoms:

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Stuff Nose
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
Parental Prescreening Checklist

Parents and guardians must perform a daily check on each of their students. This includes, but is not limited to, the symptoms on the previous pages. If any of the symptoms are present, please keep your child home. We want to ensure the safety and health of all students and staff in CSD.

Does my Child have:

<table>
<thead>
<tr>
<th>Symptom</th>
<th>Yes</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fever of 100+</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cough</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shortness of Breath</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fatigue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Muscle and Body Aches</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Headache</td>
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<td></td>
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<tr>
<td>Sore Throat</td>
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<tr>
<td>New loss of taste or Smell</td>
<td></td>
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<tr>
<td>Congestion or Runny Nose</td>
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<tr>
<td>Nausea</td>
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<td></td>
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<tr>
<td>Vomiting</td>
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<tr>
<td>Diarrhea</td>
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<tr>
<td>Close contact with a positive person</td>
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<tr>
<td>Stuffy Nose</td>
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</tbody>
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If the answer to any of the above screening questions is “yes”, please keep your child home and contact your doctor to discuss symptoms.
Symptoms of Coronavirus (COVID-19)

Know the symptoms of COVID-19, which can include the following:

- Cough
- Fever
- Chills
- Muscle pain
- Shortness of breath or difficulty breathing
- Sore throat
- New loss of taste or smell

Symptoms can range from mild to severe illness, and appear 2-14 days after you are exposed to the virus that causes COVID-19.

*Seek medical care immediately if someone has emergency warning signs of COVID-19.*

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you.
Statement on Busing

The Chamberlain School District recognizes that busing to and from school is an integral part of our education process. Without busing, many students would be unable to consistently attend school. The district also recognizes that, in this time of a global pandemic, buses and student transportation create additional opportunities for the virus to spread. In conjunction with Foreman Busing, we have put several safety measures in place to help slow the spread of the virus. Below is list of those precautions and protocols. The Chamberlain School District cannot guarantee social distancing requirements will be satisfied on the buses. Please use your best judgement and family situation when deciding to utilize school transportation. If possible, we ask that you help by providing transportation for your child/ren. This will help others by creating extra space on the bus and ultimately allowing for better social distancing.

- All buses will be sanitized on a daily schedule.
- Masks will be provided for students.
- When weather permits, a number of windows will remain open to promote airflow.
- Students will be asked to sit with household members.
- Buses will load back to front and unload front to back.
- Students will not be held on the bus in the morning; once the bus arrives, students will be dismissed.
The Chamberlain School District recognizes that not all families will be ready or able to return to in-person learning on August 19th. For those that choose, we are working to offer a virtual option of education. This option will look different at each school level, elementary, middle, and high school. Students and parents will be provided with the tools they need to succeed, i.e. a laptop, a progress schedule, and expectations that will help the student experience success while participating in eLearning. Should a family choose eLearning, they will be required to successfully complete the quarter before they are able to switch back to in-person learning. A successful eLearning experience will take significant commitment from the school and from home. Should your family be interested in this, please contact your building principal as soon as possible.
eLearning Expectations

In the event of a district wide eLearning situation for the Chamberlain School District, the following expectations will help ensure student success.
Expectations of the Technology Department

That the technology program is critically important to any virtual education programming in the future pretty much goes without saying.* Without them, there would be no 1:1 program, no connectivity for students, no e-mail, no Zoom meetings, no nothing.

Ongoing Expectations: The District will expect the Technology Department to undertake the following tasks during the 2020-21 school year and beyond:

1. Implement the K-12 1:1 technology program through the already planned purchase of new devices for students and faculty during the summer of 2020 with relatively seamless operation of such on the first day of school in the fall.

2. Through surveys of parents/students and data collection through building offices, the TD should complete a list, within privacy rights, of all students who do not have internet access in their homes. Such a list should be complete by no later than September 15, though it will have to be continuously updated with assistance from the Central Office administrative assistant position. Once the list is extant, the TD should reach out to parents with options for securing internet access and whatever technological capabilities are required for basic and optimal eLearning to occur in the future. The TD should work with various private firms for provision of such, capitalizing on any programming or reduced costs offers they may have for such.

*And in case it doesn’t go without saying for you, read The Phoenix Project or simply take seriously the quote from Take Jeff Immelt, former CEO of GE: “Every industry and company that is not bringing software to the core of their business will be disrupted.” This includes education.
Expectations of Administration

Given that part of the job responsibilities of administrators—central office, building principals, directors, etc.—is to assist all others in meeting their goals and operations, administration should view all the expectations of all others in this document as their expectations as well. Having said that, administration also had expectations specific to their leadership and management roles.

Specific administrative expectations going forward would include:

1. Along with the TD, the quick development of a list of all students who lack access to the internet at home so that avenues can be found to provide such in the future.
2. The drafting of teacher guidelines at each grade level or subject matter (or both) for methods of instruction, use of Khan Academy and other existing lesson formats, use of SWIVL lessons made by teachers in the past along with any other sorts of recording, assignment and assessment parameters. These guidelines will then be placed in this document as a major section.
3. The crafting of such guidelines to allow for the tradition at Chamberlain for teacher discretion and decision-making on instructional methods and content. This means providing access for teachers to provide input on #2 above and also means by which teachers can offer, and have approved or disapproved or revise, ideas for guidelines which might differ from #2 but still meet principal/director expectations.
Expectations of Teachers

The physical school closure of recent memory was a tough thing for a lot of people including students and parents but also for school employees who felt a tremendous loss when day-to-day contact ‘in person’ was lost. It left many looking hard for silver linings among the dark clouds. One truly enormous silver lining was the positive, engaging response of so many of our teachers. Watching people who lead great classrooms transition over a weekend or even overnight into virtual instructors was truly edifying. So many educators went into the field, in addition to call to serve others, because they are ‘people people.’ Thus, going virtual can be unappealing for many. Nevertheless, by and large, our teachers overcame that hurdle and began working with their students through this new, ‘artificial’ format.

Principals, who had given our teachers any number of ‘heads-ups’ that this might become a reality in the month before it finally transpired, then quickly began visiting their on-line classrooms, watching to see what content they offered and how they offered it. Principals who had been daily visitors in classrooms became daily visitors on Zoom calls and other formats and began making contacts with teachers, students, and parents to see how and how well the new instructional methods were occurring.

The new reality was very much engaging, motivating, and consistently well-intentioned but it was also a bit ‘Wild West,’ with each teacher making their classrooms work as they saw fit. There existed no criteria for number of contacts per week, required vs. permitted content, assessments, etc.

Having said that, it would still be helpful to draft some parameters for instructional methods, content, and assessments should another long-term eLearning initiative be required for the educational program in general. Thus, we will be asking grade levels, departments, and other natural division of teachers to lay out a 1-2 page description of the instructional format and methodology. The purposes of such will be to provide:

- New instructors get a general plan in which to operate so they have a level of guidance necessary to help them on their way.
- A level of consistency within a grade level, department, etc. so parents, students, and even administrators know what to expect as the eLearning program unfolds.
- A general guideline within which teachers can exercise a level of discretion about methods and content while remaining confident they are addressing department/grade level/district expectations.
- The technology department an understanding of just what level of bandwidth, software applications must be supported in order to hold up their end of the eLearning program.
Expectations of Students

Every instructional model relies, in a deep and irrefutable way, upon the learner in order for it to be successful. Thus, students must come to the lesson with a willingness to learn, self-mastery of behavior, and even a simple self-discipline which allows them to forego other activities in favor of the learning experience. Elaborating upon these, however, is unnecessary to the point of this eLearning plan. What is sought here are the expectations of students particular to the eLearning environment.

Such expectations include:

- Acclimating their classroom sense such that ‘home’ becomes a place for academic pursuits and/or setting aside a place in the home as the domestic classroom.
- Attending class meetings and Zoom (or other virtual) sessions with the teacher and classmates.
- Engaging in the learning activities provided in those class meetings, virtual sessions.
- Completing all classwork and homework in a timely fashion and working parents to turn such in on a timely basis or submitting it through the student’s technology.
- Reviewing all communications from the classroom teacher and responding to all such communications, when appropriate.
- Learning the classroom teacher’s ‘office hours’ and making contact with the classroom teacher during those hours when the student has questions or other request for assistance.
- Using the school-provided technology exclusively for school business and eschewing any and all inappropriate content regardless of its source.
- Treating the school-provided technology with respect and keeping it in good working order.
- Reporting any problems with the school–provided technology as soon as possible either through the classroom teacher or through the district technician, when so directed.
- Accessing school libraries, through the on-line ‘card catalog,’ and reading physical books from them when possible and reading ebooks through the school-provided technology either in lieu of physical books or in addition to them.
Expectations of Parents

The education of children requires the active involvement of parents. In fact, educational research makes it clear that the number one factor leading to student success is parental involvement. This is true when students are taught in the traditional classroom setting and when they are in an eLearning environment. However, in the current state of technology and instruction, the educational demands on parents are higher and also, in some ways, different in an eLearning environment.

In order to make eLearning as successful as possible, parents are asked to:

- Help ensure that the technology their child is utilizing is working properly.
- See that the technology be used exclusively for educational purposes and, in the main, for work prescribed by their child’s classroom teacher.
- Provide their child a ‘work setting’ so that when the child moves to this location in the home, they understand that it is ‘time for school.’ Ideally, this can be a home office of sorts but, absent that, something as simple as a kitchen table, cleared of items for other uses, can suffice.
- Help their child understand the importance of school even during a time of physical school closure. eLearning time is simply another way to go to school; it is not summer vacation.
- Emphasize expectations for the child that he/she attend classroom meetings, work through virtual lessons, and complete and submit all learning activities and homework.
- Remind their child that help is available with content mastery, either from the parent or through contact with the classroom teacher.
- Collect and return assignments to their child’s school or verify that such have been submitted through virtual means.
- Contact their child’s teacher(s) with any concerns about academic progress, eLearning obstacles, or anything else relevant to their child’s participation in eLearning.